



**HEADQUARTERS
CIVIL AIR PATROL VIRGINIA WING
UNITED STATES AIR FORCE AUXILIARY**
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COMMANDERS PLEASE POST

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TO: ALL VIRGINIA WING SENIOR MEMBERS AND CADETS

FROM: HQ, VIRGINIA WING, Director of Administration, Jackie Graham

UNIT NEWSLETTER: It is very important that you share this Newsletter with all Members of your Unit. Please review this material at your unit meeting and post a copy on your Bulletin Board so that it will be available to ALL members. (Members can't participate if you do not tell them about upcoming events). This Bulletin is posted on the Virginia Wing Website as a PDF document. ****All reports are listed on the Virginia Paperless Wing Website. Please have your officers refer to the calendar for report dates.**

1. SAFETY – PAVE, CARE and TEAM – Soon we will be distributing new crew briefing and Operational Risk Management (ORM) checklists for all the VAWG airplanes. The framework for risk management as depicted in the new checklist has changed from a more objective approach to an approach that is more subjective and requires more judgment at the point of conducting or updating a risk assessment. We believe that approach is more useful and realistic. The model, labeled as the 3-P Risk Assessment Model, can be viewed on the VAWG safety website at <http://vawg.cap.gov/safety/>.

Briefly, the process includes the following steps: 1. PERCEIVE hazards related to the Pilot, Aircraft, environment and External pressures; 2. PROCESS to assess/control risk to determine Consequences of each hazard, Alternatives available, Reality of the situation and External pressures; 3. PERFORM by taking action to Transfer the risk (if appropriate), Eliminate the hazard/risk, Acept "residual" risk or Mitigate the hazard or risk. The model described reflects a lot of work being done by and for the FAA safety program to introduce a more system-safety approach to the general aviation community. CAP is a significant part of that community, and we want to be a full and leading participant in matters of safety.

Please become familiar with the risk management approach. We look forward to feedback about experience using the process. We plan to conduct sessions in use of the process and will make a presentation on the subject at the MER conference in April.

2. OPERATIONS – The Operations Section (HLS, E/S, CD, Stan/Eval and Maintenance) has relocated to the lower level at Wing Headquarters. This move will improve required coordination between each department and, therefore, insure a more efficient operation. In time we hope to paint the walls and cover the floors with carpet.

Virginia Wing is getting a new glass cockpit Cessna 182 in March. 2 Chief Check Pilots will travel to Mid West to attend a 5-day training course and to bring the plane back. No decision has been made as to its location. The Jan 05 issue of "Flying " has an excellent article on the 182 glass cockpit.

Funding has been approved for both glider and power O rides. Also all Va Wing aircraft can be used. Remember there is a new Form 11, dated 1 Feb 05 on the Paperless Web, for immediate use for all aircraft refueling.

In the near future, we will have a secured list of instructions on obtaining access to all Wing aircraft with local contact information at each location. This will insure 24/7 availability if needed. Maj Joe Bateman, Wing E/S Officer, is in charge of this action item.

John McDonald and Frank Haas are the two Wing Maintenance Officers and they are the initial contacts for part requests, issuing PO numbers above the \$ 250 Group CC limit, and when funds and PO numbers are required from National for major repairs and all radio maintenance. Remember NO work is to be performed on any aircraft until a PO number has been received. The Squadron CC has authority to approve up to \$150, Group CC up to \$250, Frank, John, and myself up to \$1000. Amounts above \$1000 must be preapproved by the Wing Finance Committee.

Group 1 is presently training personnel in glider operations, both air and ground, in anticipation of moving the glider operation from CPK to DAN hopefully in early spring. Contact Maj. Mike Portonova, Group 2 CC, to schedule glider O rides while based at CPK.

Thanks to all Custodial CC's for their prompt reporting of aircraft Form 10 and 13 to Wing on time. Also, thanks for emailing or faxing a copy of the Form 13 to my home for incorporation into the various Wing and National spreadsheets. The information on aircraft utilization will be distributed to Wing Staff and to Group CC's for distribution to their Units. During Oct, Nov, and Dec, 819 hours were flown on 13 Wing aircraft. This averages 21 hours per aircraft. One aircraft was down for a month for maintenance. 02R, based at EZF, had the highest one-month total of 48.5 hours and 919CP, based at HEF, had the highest 3 month total of 96.9 hours. Keep up the great work.

3. DRUG DEMAND REDUCTION – See attachment for MER Conference in April

All Squadron and Group CC's – MER needs the names of all DDRO's and C/DDRO's for all units before 1 April. Please forward them to Wing Headquarters marked to my attention or e-mail them to me at patkennedy@mindspring.com by 28 April 2005. If any unit does not have a DDRO, by default the squadron commander will be listed as the current DDRO for their unit.

4. AEROSPACE EDUCATION – AEROSPACE EDUCATION (AE)

I wish to thank those of you who sent in your AE goals, which I have incorporated in my Wing AE Plan of Action (POA) for 2005. I will be forwarding a copy via e-mail to everyone on my AEO List.

I have completed the 2004 AE Annual Report to the Middle East Region (MER) Director of Aerospace Education (DAE) and the National Headquarters AE Program Manager. I had good input from the units within the Wing, particularly in regard to external AE programs conducted with schools and outside organizations. Hopefully this will help get us a good grade in AE in 2004.

In looking forward to the new year, remember that you can enroll in the Aerospace Education Excellence Award (AEX) Program any time of the year, as long as it is completed by October 31st. Last year we had 15 units apply with only 7 completing the program. Let's try and do better this year. It's not difficult to do and structures your AE program to allow seniors to interact with cadets. The AEX certificates and unit plaque awarded for completion are nice mementos.

An Aerospace Education roundtable discussion for VAWG AEO's and those interested in becoming an AEO will be held at the Udvar Hazy Center, Dulles Airport on Saturday, 19 March. The session will begin at 1000 and close at 1300 allowing plenty of time to tour the Museum. Margy Natalie, AEM will provide a briefing on the museum exhibits prior to ending the session.

The Fly a Teacher Program is still on for this year. Captain Frank Kalupa, Group 3 AEO will be helping in administering this program, but we need additional people within the Wing to roundup the Aerospace Education Member (AEM)'s and CAP pilots. National Headquarters (NHQ) recently name Frank as AEO of the month. There is an article on Frank in the NHQ AE Newsletter. Log on to the NHQ web page to download it.

We are working with the MER DAE to have an AE Session at the 22-24 April MER Conference at the Sheraton Park South, 9901 Midlothian Turnpike, Richmond, which addresses both the AEM Program and the Satellite Tool Kit (STK) Program. Several members have asked for help in these areas. You can register at www.mer.cap.gov. Hotel information is also found on the site.

This cycle for the Aerospace Education Foundation grants will end on March 31st. If you are applying for a grant, be sure your application reaches NHQ by that date. Application forms can be downloaded from the NHQ web site.

A member of the Wing AE Staff would like to pay a visit to your unit this year. This may be conjunction with a Unit Inspection or as a Staff Assistance Visit. Please let Major Bert Jones or myself know when we can schedule something. We will probably need at least a month's notice. Lt Col David C. Scull, VAWG DAE, 7897 Wellington Drive, Warrenton, VA 21086, Ph: 540 349-9310, E-mail: kd4sv@arrl.net. Major Albert L. Jones, VAWG Asst. Director for Internal AE, 370 Westview Lane, Heathsville, VA 22743 Ph: 804 580-5120, E-Mail: uptheriver@rivnet.net.

Newsbreak:

Danville Composite Squadron – On February 17, three cadets from the Danville Composite Squadron received their Mitchells. Danny Miller, Alexandra Cornejo and David Cornejo were promoted by Lt. Col. Gene Jackson, Group 1 Commander.

Encampment: The Virginia Wing Summer Encampment will be held at Fort Pickett June 24 to July 2. Information and application forms can be found at <http://www.vawg.cap.gov/cadet/encampment/index.html>

Hampton Roads Composite Squadron – Recently, due to the rapid growth of our relatively new unit, VA-141 hosted a pizza social for the Cadets to become better acquainted with one another. The event was well attended with much pizza consumed, and a general good time was had by all.

Accolades to cadets Osborne and Cox on earning their Mitchell Award. Time to get those officer caps!

Congratulations to Cadet Daniel Lamb on being selected as a member of the Cadet Staff for this summer's CAP Encampment Program. Competition was keen and Cadet Lamb acquitted himself well as there were only 36 staff slots and more than 50 cadet applicants.

We continually offer UDF, ROA, Gen ES, UDF, Scanner, Observer, & other Pilot Information classes in addition to regular Cadet AE, Leadership, & MLT classes. In February, we began O-Rides again to familiarize cadets with aviation and CAP aircraft operations. We will visit the Virginia Air and Space Center as part of the squadron's Cadet AE program.

On 05 Feb 2005, Cadets and Seniors of the Hampton Roads Composite Squadron visited the VA Air & Space Center. Center Volunteers served as guides. Cadets and Seniors watched the IMAX film, *Fighter Pilot* about the Air Force "Red Flag" exercise as told from the perspective of an F-15C pilot. All thought the movie was outstanding! The cadets conducted themselves in a highly professional, mature, smart military manner, and represented CAP well.

Future aerospace events currently in the planning include Air Force F-15C, Navy E-2C, and Coast Guard Squadron Visits. All Hampton Roads Composite AE events are open to any cadet in CAP who would like to participate. For more information visit our website.

Newport News Composite Squadron – Cadets Beale, Bullis, Byrd, Farmer, and Thibodeau have been training frequently for the Group 2 and Wing Color Guard Competition. C/2Lt Swartz has been coordinating this activity.

Cadets Beale and Reed participated in training mission MELR-05-045. These cadets completed the training regimen for the UDF rating.

Cadet Sturdy traveled to Wing HQ to participate in the Encampment Staff Officer Selection process where he was selected to be the VA 2005 Encampment Communications Officer.

Col Ed Hastings, (USAF retired) of the Langley Chapter of the Air Force Association contacted the NNCS DCC and mentioned three cadets at will receive funding for flight training in the AFA SOLO program this year. Based upon their participation in CAP activities, the DCC selected cadets Beale, Thibodeau, and Bowermaster to train this summer beginning 5-July at Newport News / Williamsburg Intl. Airport.

NNCS cadets are fortunate to have Gordon Marty 2Lt, USAF who recently graduated from the Air Force Academy. Recently, Gordon shared his experiences about growing up in Montana and how he applied for and was accepted to the Academy. He will assist with the NNCS cadet program until he receives his orders for flight training in July.

5 cadets flew orientation flights with Lt Rutishauser as PIC in N9508L. They were Byrd (6)+(99x2), Herman (7)+(99x2), Taylor (6)+(99x2), Goodman (6)+(99x1), and Wingfield (6)+(99x1). 2 cadets flew orientation flights with Lt Catusus-Servia as PIC in N9508L. They were: Arnott (6,7)+(99x1), and Sturdy (6)+(99x2). Summary: 8 hours front seat, 11 hours rear seat of cadet orientation flights for the month of February.

NNCS has three new cadets this month. They are: C/AB Amanda Lowitz, C/AB Andrew DeMoss, and C/AB Scott Lahr. The following two cadets promoted this month are: C/SrA Banegas and C/A1C Farmer.

Statistics: NNCS has 36 cadets on the roll, 31 are active, 24 meet regularly on Tuesday evenings 1830-2100L. 17 have GES, 20 First Aid, 14 CPR/AED, 3 BBP, 12 ROA(A/B), 1 MRO (3-101T), 4 UDF (7-101T), (8-GTM 101T), 8 GWR certified. Two cadets plan to participate in NCSA this summer. NNCS Cadet Program pages are located at: <http://www.vawg.cap.gov/newportnews/cadets>