

**WORKSHEET FOR USE OF VIRGINIA WING CREDIT CARD
FOR AIRCRAFT REFUELING**

DIRECTIONS: Write reason for use or mission number on the actual credit card receipt and on this form. This form must be completed **EVERY** time a Virginia Wing credit card is used when fueling an aircraft. **Attach the credit card receipt** to this form and return to Wing Headquarters at the address listed below.

Date: _____ **Mission Number:** _____

Reason for Use: _____

Name of Pilot: _____ **Group:** _____ **Unit:** _____

<u>Aircraft Type:</u>		
<u>Aircraft N: Number:</u>		N
<u>HOBBS</u>	Ending	
	Beginning	
	Total Time	
<u>TACH</u>	Ending	
	Beginning	
	Total Time	
Gallons of Fuel Purchased		
Cost of Fuel Purchased		

Attach Fuel Receipt Here

Or

Explain why this aircraft was not refueled after this flight:

Attach Credit Card Receipt and Send to VA Wing Headquarters:

Headquarters, Virginia Wing Civil Air Patrol/DES
7401 Airfield Drive
Richmond, VA 23237-2250